

## CSC Project Status As of Feb 8, 2005

Description	Responsibility	Scope/Status	Target/Estimated Date
<b>FY 2005 Initiatives</b>			
1. <b><u>Trial Enhancement Project</u></b>	John Sansing/ Karen McBride	The project kick off meeting was held in November, the draft Requirement document was released for comment on January 19, 2005. Comments were due by Feb 4 <sup>th</sup> . Comments are still outstanding from NOAA on DW impact and NIST and EDA. A walk thru of the requirements document is being planned. The updated Trial Table format is expected to be delivered by May. This must be installed before the budget execution module enhancements.	Roll-out to the Bureaus May/2005
<b>FY 2005 Initiative Priority</b>			
1. TRIAL TABLE & POSTING ROUTINE ENHANCEMENTS:			
Priorities: NIST = 2; CENSUS = 1			
10. MULTIPLE FUNDING SOURCES ON A SINGLE PROJECT:			
Priorities: CENSUS = 5			
2. <b><u>Budget Enhancements</u></b>	Karen McBride	<p>The final Functional Requirements Document was approved by the bureaus. The final project plan is being developed.</p> <p>The following enhancements are being planned for Phase I (FY05):</p> <ol style="list-style-type: none"> <li>1. Record Category B apportionments by quarter using the same technique as are used with Category A. This permits the allotment and budget screens to reference a single apportionment pool rather than separate pools for each quarter.</li> <li>2. Add pennies to amount fields in the Budget screens. Posting process must post to the penny in the Trial Table.</li> <li>3. The methods used to calculate the total resources shown on the Budgetary Resources screen have a very complex calculation process. This enhancement is to change this process so that it simply adds the amounts entered on the screen that are related to resources and gives a total. This total will be used to control the apportionment process. The screen will include a pop-up display that shows the resources amounts by both the SF-133 Report on Budget Execution and SF-132 Request for Apportionment categories.</li> </ol>	Estimated date for delivery to the bureaus is June 1 – July 1, 2005

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<p style="text-align: center;"><b>FY 2005 Initiative Priority</b></p> <p style="text-align: center;"><b>5. BUDGET EXECUTION MODULE ENHANCEMENTS:</b></p> <p style="text-align: center;">Priorities:      NOAA = 3;              CENSUS = 2</p>			
<b>3. <u>RAU Project</u></b>	Jeff Martin	<p>The Bureau "kick-off" meeting was held on Feb 4<sup>th</sup>. This meeting was held with the bureaus with the main goal of reviewing the reimbursable project to date and getting concurrence on the plan. Phase II is tentatively scheduled for the April/June Maintenance and includes these 4 AR's.</p> <ul style="list-style-type: none"> <li>▪ AR 15745 – Refine WIP allocation process to manage pennies and small unallocated amounts. This also includes report updates to RADG107.</li> <li>▪ AR 16415 – Add a feature to allow a user to move allocated costs between agreements and orders within the same project.</li> <li>▪ AR 16457 – Negative Order Balances on Non-Direct Sales orders indicate an error condition and the user will have to release these items.</li> <li>▪ AR 16443 – System needs to release costs on zero balance orders.</li> </ul> <p>Phase III will consist of writing requirements to enhance the WIP process to post results when no bills are issued. This will post revenue to customers in time to support the financial reporting. Bureaus were asked to get with their financial statements accountant and prepare a packet consisting of a Trial Balance, the matching FACTS I (Hyperion) transmission, and a copy of the accountants workpapers that gets from TB to FACTS submission. This information is due by Feb 22<sup>nd</sup>. The other item on the Phase II list, First In First Out has been closed at this point. Phase II code will not be delivered this FY.</p> <p>A monthly Bureau working group meeting will be held to discuss best practices and lessons learned related to the WIP process.</p> <p><b>FY 2005 Initiative Priority</b></p> <p style="text-align: center;"><b>4. REIMBURSABLE MODULE ENHANCEMENTS:</b></p> <p style="text-align: center;">Priorities:      NIST = 1</p>	<p>Estimated Dates:</p> <p>Phase II ARs will be delivered in the April/June Standard Maintenance Release</p>

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<b><u>Initiatives Continuing from 2004</u></b>			
4. <b><u>CSTARS-to-CFS Interface</u></b>	Jerry Rorstrom-Lee	<ul style="list-style-type: none"> <li>Accenture has completed programming for the ORSI (Obligation &amp; Requisition Standard Interface) interface which includes the CSTARS, TIBCO, &amp; CFS components. Accenture delivered the integration tested code to the CSC on 1/26/05 &amp; 1/27/05. Functional testing began on 1/28/05 and is scheduled for completion on 2/28/05. The code will be delivered to the bureaus on 3/2/05.</li> <li>We submitted the final CSTARS/ORSI Deployment Plan to the bureaus on 1/25/05 for acceptance by the end of this week. On 2/1/05, we submitted the draft CSTARS/ORSI Installation Guide to the bureaus for comment by 2/8/05. We also disseminated the CSTARS/ORSI Monthly Newsletter (January 2005) and published it on the CSC web page.</li> <li>The draft CSTARS/ORSI Training Plan &amp; associated training materials was sent to the bureaus for review and comment on 2/3/05. Comments are due 2/10/05.</li> <li>Bureaus are being asked to create a deployment plan by the end of February.</li> </ul> <p>The following web site contains the CSTARS/ORSI Interface Deployment Monthly Newsletter <a href="http://205.159.118.129/ORSI/CSTARS.htm">http://205.159.118.129/ORSI/CSTARS.htm</a>.</p>	Delivery to Bureaus 3/2/2005
5. <b><u>CPCS Test Environment Implemented at the CSC</u></b>	Sue Masser	This effort involves setting up a test CPCS database at the CSC so that CPCS programming and testing can be performed at the CSC to offset the reduction in Census resources. SSD Functional testers began preliminary testing and collection of system documentation. NIST has agreed to provide assistance.	TBD
6. <b><u>CRS – Performance Metrics</u></b>	Tom Lambird	The Team continues to prototype data entry screens for performance reporting module and sent out the draft for user review. The programming is being completed by Census. The Office of Budget is defining the requirements. This effort is on hold, awaiting discussions between the Office of Budget and OMB to finalize requirements. The CSC is coordinating and documenting the requirements.	TBD – On Hold
7. <b><u>CRS – Priorities</u></b>	Tom Lambird	The Team is evaluating the changes needed for CRS. These changes are being prioritized. A high level Secretary View is being evaluated. A CRS demonstration was provided to the Deputy Secretary.	TBD
8. <b><u>SF224 Enhancement (NIST MOU)</u></b>	Joe Burkot	Bureau acceptance of final detail-level design V1.4 has been received from Census, EDA and NIST. NOAA indicated they will not accept the design because it did not include NOAA requirements for labor data. These labor data requirements were not included in the SF224 Enhancement requirements document. Staff met with NOAA and programmers to clarify	Deliver to Bureaus 3/2/2005

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		requirements for the SF 224 report to address NOAA concerns. ARs 16522 and 16521 have been created to address these issues. Another AR for the labor issues is being developed. NIST with support from other Bureaus and oversight from CSC QA Section, will conduct the acceptance testing at the CSC.	
<b>9. <u>Standard Maintenance</u></b>	Amy Sommerville	The CSC is evaluating whether the 224 effort can be delivered before CSTARS. Staff is preparing for the February maintenance release. The list of planned ARs to be included has been communicated to the bureaus. The release contains 17 CFS ARs, 1 DW AR, and 3 CPCS ARs.	Delivered to Bureaus 2/15/05
<b>10. <u>Prior Year Adjustments Phase II</u></b>		The primary functionality of this next phase of the Prior Year enhancement is: (1) When final payments are accomplished (i.e., on PM005) we will turn Prior Year Adjustments to Undelivered Orders from "unpaid" status to "paid" status. (2) Conversely, when vendor payments are voided (i.e., on PM041 or PM042) we will turn Prior Year Adjustments to Undelivered Orders from "paid" status to "unpaid" status. (3) We will modify the "midstream" transactions (i.e., any screen that accrues expenditures, such as PM030, PM034, PM050, PM054, PM003, PM020, PM044 and associated packages) so that they do not interfere with the proper postings described above in (1) and (2).	Estimated Dates: Delivery to Bureaus 7/01/05  Revised delivery date TBD
<b>11. <u>E-Travel Interface</u></b>	Karen McBride	The development team plans to complete coding and unit/integration testing earlier than expected. One file required for Prior-Year is locked by CSTARS project. Revised date TBD. Contract for the E-Travel was awarded to Electronic Data System (EDS). Effort is to be completed this FY. Meetings are on-going. Scope and strategy of effort for the CSC is being determined	TBD
<b>12. <u>AP Disbursement Report</u></b>	Karen McBride	The CFS Accounts Payment (AP) module will be modified to support the generation of Disbursements Reports by Category that will be used for financial statement reporting and as an additional aid for the manual creation of erroneous payments reports. The Disbursements Reports by Category will be used to calculate the disbursements reported by the bureaus in CFS and generate a series of reports which may be used to validate the Report on Budget Execution and Budgetary Resources disbursements balance. The reports will also categorize the disbursements into the following types: Grants, Salaries, Vendor Payments and Intra-Governmental Payment and Collection (IPAC) Payments. Additional reports will provide data by general ledger account; bureau, Treasury Appropriation Fund Symbol (TAFS) and fund code; and allow selection of data by fiscal month, quarter, cumulative-to-date and total. The	Standard Maintenance Delivery for Feb 15, 2005

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		reports will not provide detailed transaction data.	
<b>13. <u>Web Migration Business Case</u></b>	Lillian Yeh	<p><b>CSC Working Groups – Business Case Analysis</b></p> <p>The draft of the Web Architecture Feasibility Study is submitted for CSC internal review. It analyzed data provided by bureaus and CSC and used cost/benefit modeling to propose alternatives to migrate into a future CBS web environment. The recommendations will be reviewed by the Web Working Group on February 11<sup>th</sup> before presented to the next Exec Board meeting. The final results, coupled with other decisions made on the Finance Business Case study and CBS Portal study, will become the 'To Be' scenario to formulate the migration plan in the concurrent effort of establishing the CSC Enterprise Architecture. The CBS Web is to provide enabling capability for supporting the DOC financial business operations and extending the useful life of CBS.</p>	Feasibility Study 3/15/05
<b>14. <u>Testing – Quality Assurance Working Group</u></b>	Sue Masser	<p>This group is responsible for planning and organizing the acceptance testing of all software delivered by the OFM-CSC. The group will coordinate testing activities, testing schedules and testing resources. We are looking to use this as a venue for developing and sharing test scripts. This group will meet monthly, but may meet more frequently if needed.</p> <p>The Kick-off meeting was held on Nov 17, 2004. Representatives from each Bureau attended the meeting. The major topics were: the testing process, the new regression testing tool (Mercury Quick Test), the maintenance release testing, testing for scheduled projects, and level 1 testing. The minutes are posted on the CBS Web page under <u>CAMS News</u>.</p>	Monthly Meetings
<b>15. <u>CFS Data Warehouse Working Group</u></b>	Tom Lambird	<p>The next meeting is being planned.</p> <p>The DW Team developed a set of subject area interview questions and is reviewing them prior to sending this information request to Bureau representatives. This data will be used to benchmark the current DW applications and to develop a strategy for the future.</p>	Monthly Meetings
<b>16. <u>User Communication/Scheduling Working Group:</u></b>	Patricia Jackson	<p>Staff held the CBS Bureau Communications/Scheduling Kick-Off Meeting on November 9<sup>th</sup>. The group has met monthly. The major topics have included the status of projects and ARs, the potential impact of processing ARs after CCR is delivered and before it is placed in production, promoting code to production and the concept of defining the contractual rework period, the maintenance release, and the approach for incorporating the GUI standards while working on level 2 ARs.</p>	Monthly meetings and on-going communication

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		<p>The next meeting is scheduled for Feb 9, 2005. The group is working toward finalizing the CBS Master Scheduling Plan which will also include the Bureaus implementation dates. The other major topic is the version of code that each Bureau has in their production environment and, the CSC Supported code version.</p>	
<b>17. <u>Mass Changes Analysis Working Group</u></b>	John Sansing	<p>The minutes are posted on the CBS Web page under <u>CAMS News</u>.</p> <p>A scoping meeting was held on January 12, 2005, with the bureaus and the initial strategy was agreed to. The requirements phase of this project will begin in February with a project team kick-off meeting.</p> <p>The strategy for this project is to create a process for changing values for the fund code segment of the ACCS as a pilot effort. The bureaus have expressed a desire to have this capability ready for use in early FY-2006. The remaining features will be added as a future CBS project initiative.</p>	Kick-off meeting Jan 12, 2005.
<b>18. <u>Finance Business Case</u></b>	Paula Copeland	<p>The Hackett Company conducted training on the Finance and Finance ROI (systems tool) on January 6, 2005. NOAA, NIST and Census completed the survey tools that will be used to gather metric and benchmark data. The Hackett Group, a subsidiary of Answerthink, is considered one of the world's foremost best practices benchmarking firms with a comprehensive database that includes more than 2400 companies that have participated in Hackett studies over the past twelve years. Metrics are a critical component within the Finance Business Case and OFM will be working closely with the Bureaus to ensure that data is collected consistently throughout Commerce. Hackett representatives have begun the scrub process on the survey data and will compare this to the industry data by the end of the month.</p>	Report due by May